

# Georgia National Guard



HUMAN RESOURCES OFFICE - AGR  
1000 HALSEY AVENUE SE, BLDG 447, SUITE W-2105  
CLAY NATIONAL GUARD CENTER  
MARIETTA, GA 30060

## AIR ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

**ANNOUNCEMENT NUMBER:** HQ 2015-048

**OPEN DATE:** 17 JUN 2015

**CLOSING DATE:** 08 JUL 2015

**POSITION:**

SECURITY FORCES CRAFTSMAN

**UNIT / LOCATION:**

165 SFS  
GARDEN CITY, GA

**AFSC:**

3P071 (QUALIFICATION IN AND POSSESSION OF AFSC: 3P051)

**MINIMUM RANK / GRADE:**

TSgt/E-6

**MAXIMUM RANK / GRADE:**

MSgt/E-7

**MINIMUM ASVAB SCORE REQUIRED:**

G: 33

*Positions Number: 09897261L*

**WHO MAY APPLY FOR THIS POSITION:**

THIS ANNOUNCEMENT IS OPEN TO CURRENT MEMBERS OF THE 165 AW GEORGIA AIR NATIONAL GUARD (GA ANG).

**SPECIAL NOTES:**

WITH THE EXCEPTION OF A RESUME OR SNCOA CERTIFICATE OF COMPLETION, ANY ADDITIONAL DOCUMENTATION NOT REQUIRED BY THE VACANCY ANNOUNCEMENT (E.G., POSITION DESCRIPTION, PERFORMANCE EVALUATIONS, LETTERS OF RECOMMENDATION, CERTIFICATES OF TRAINING, ETC.) WILL BE REMOVED FROM THE APPLICATION PACKAGE. APPLICANTS ARE HIGHLY ENCOURAGED TO SUBMIT ONLY THE DOCUMENTATION LISTED ON THE ANNOUNCEMENT.

**All Applicants must scan / submit via email the following documents in the order that they are listed:**

- ☐ **NGB Form 34-1**, dated 11 Nov 2013, Application for Active Guard/Reserve (AGR) Position. Announcement number and position title must be annotated on the form.
- ☐ **Current Report of Individual Personnel (RIP)**, RIP can be obtained from the servicing Force Support Squadron (FSS) or from the Virtual MPF (vMPF). Select 'Record Review', and then 'Print/View All Pages'.
- ☐ **Copy of current Report of Individual Fitness**, from the Air Force Fitness Management System (AFFMS) within the last 12 months. (Note: Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite score of 75 or higher for entry into the AGR program).

**BRIEF DESCRIPTION OF DUTIES**

Leads, manages, supervises, and performs force protection duties employing up to the use of deadly force to protect personnel and resources. Protects nuclear and conventional weapons systems and other critical resources. Performs air base defense functions contributing to the force protection mission. Defends personnel, equipment, and resources from hostile forces throughout the base security zone of military installations. Operates in various field environments, performs mounted and dismounted individual and team patrol movements, tactical drills, battle procedures, convoys, military operations other than war, antiterrorism duties, and other special duties. Operates communications equipment, vehicles, intrusion detection equipment, individual and crew-served weapons, and other special purpose equipment. Applies self-aid buddy care and life saving procedures as first responders to accident and disaster scenes.

Provides armed response and controls entry to installations and protection level resources. Detects and reports presence of unauthorized personnel and activities and implements security reporting and alerting system. Enforces standards of conduct, discipline, and adherence to laws and directives. Directs vehicle and pedestrian traffic; investigates motor vehicle accidents, minor crimes, and incidents;

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SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS

and operates speed measuring, drug and alcohol, and breath test devices. Secures crime and incident scenes; apprehends and detains suspects; searches persons and property; and collects, seizes, and preserves evidence. Conducts interviews of witnesses and suspects and obtains statements and testifies in official judicial proceedings. Responds to disaster and relief operations and participates in contingencies.

Develops plans, policies, procedures, and detailed instructions to implement SF programs. Plans, organizes, and schedules SF activities and provides oversight, guidance, and assistance to commanders with the application of physical security and force protections in support of priority resources. Operates pass and registration activities and supervises and trains SF augmentees. Employs and utilizes the Incident Command System construct during emergency planning, response recovery operations. Inspects and evaluates effectiveness of SF personnel and activities. Provides guidance on employment and utilization of military working dog teams. Ensures proficiency training and certification standards are maintained. Employs military working dogs to support worldwide security force operations and executive agency requirements to include nuclear, Presidential support, federal law enforcement and national strategic programs. Ensures health and welfare of military working dogs. Trains handlers and military working dogs on all aspects of military working dog training. Maintains dog training and usage records and is responsible for storage, handling, and security of drug and explosive training aids.

Leads, manages, supervises, and implements ground weapons training programs. Controls and safeguards arms, ammunition, and equipment and instructs ground weapons qualification training. Provides guidance on weapons placement to security forces and ground defense force commanders. Inspects ground weapons and replaces unserviceable parts and analyzes malfunctions by inspection and serviceability testing. Uses precision gauges, testing instruments, and special tools to adjust parts and operating mechanisms. Function-fires weapons for accuracy and serviceability. Controls and operates firing ranges and associated facilities to include supervising construction and rehabilitation.

#### **KNOWLEDGE, SKILLS, AND ABILITIES (KSA) REQUIRED FOR THIS POSITION:**

- A. Ability to communicate, both orally and written, with all levels of military and civilian personnel
- B. Ability to create comprehensive plans and schedules encompassing all unit activities and training requirements
- C. Knowledge of security and security forces requirements, procedures, and tactics to support installation physical security
- D. Knowledge of various Air Force databases and ability to navigate them effectively

#### **AIR NATIONAL GUARD MEMBERSHIP AND COMPATIBILITY REQUIREMENTS**

This vacancy announcement will be for an initial active duty tour of one (1) to four (4) years. Subsequent tours will be from one (1) to five (5) years. The selected applicant will be placed in Active Guard/Reserve (AGR) military status under Title 32, USC 502(f). The incumbent will participate with the unit of assignment during unit training assemblies and annual training periods. After an applicant is selected for this position incumbent will be assigned to AFSC: 3P071 at the 165 SFS, Garden City, GA. If a selected applicant's grade is higher than the announced grade of the position (Enlisted Only), the selected applicant may be required to request an administrative reduction to the announced grade of the position. The wearing of the Air Force uniform as prescribed in AFI 36-2903 is required for the incumbent of this position. Acceptance of the position constitutes concurrence with these requirements as conditions of employment. Military Grade Inversion is strictly prohibited in the National Guard AGR Program.

#### **QUALIFICATION REQUIREMENTS:**

- Member must possess the required AFSC: 3P071 or meet qualification requirements IAW ANGI 36-101, the Air Force Enlisted Classification Directory (AFECD), and Attachment 4, Mandatory AFSC Entry Requirements of the AFECD.
- The member must continue to progress in upgrading to skill level appropriate for his/her military grade. Members who do not successfully upgrade will be reassigned to a position for which qualified or removed from the AGR program.

#### **OTHER REQUIREMENTS:**

- Member must meet the medical qualifications outlined in Chapter 12, ANGI 36-101.
- Members selected for initial AGR positions must meet the medical standards as outlined in AFI 48-123 prior to assignment.
- A current PHA with associated documentation must be less than 12 months old. Applicants whose PHA is greater than 12 months old will require a current exam as appropriate.
- Member must also be current in all IMR requirements (i.e. dental, immunizations, etc.)
- Member must comply with standards outlined in AFI 36-2905, Fitness Program and ANGI 36-101, Air National Guard AGR Program. To be eligible for entry into the AGR program, a passing score of 75 or better on the fitness test is required. Member must meet ALL eligibility criteria in ANGI 36-101.
- Enlisted member must not have been previously separated from active duty or a previous AGR tour for cause.
- Selected applicants with 15 or more active duty years of service require a waiver from NGB/A1 to enter into the Georgia Air National Guard AGR program.
- Member must have sufficient retainability to obtain 20 years of Active Federal Service for retirement purposes. A waiver request to this policy will be considered on a case-by-case basis.
- **AGRs and their authorized dependents may be entitled to PCS benefits provided by law IAW the Joint Travel Regulations (JTR)-PCS entitlements. Individuals entitled to PCS entitlements should not leave their HOR until PCS orders are provided.**

#### **IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION:**

- Applications must be typed or printed in legible dark ink. Sign and date the application.
- Be sure to correctly annotate the announcement number and position title on your application.

- Incomplete application packages (i.e. failure to explain “yes” answers in Section IV on the NGB 34-1) will not be processed for board consideration.
- Scan documents as one file in the order listed on page one (.pdf and .tif file format only).
- Limit file size to less than 3MB (1MB or less is ideal).
- Place only the following information in the subject line of your email: Announcement Number, Last Name, First Name (i.e. 12-030, Doe, Jane).
- **Hard-copy and faxed applications will not be accepted.**

Email applications to: ([ng.ga.gaarnng.list.ngga-hro-agr-jobs@mail.mil](mailto:ng.ga.gaarnng.list.ngga-hro-agr-jobs@mail.mil))  
Applications must be received by midnight on the day of closing.